

**EMPLOYMENT**

**EMPLOYMENT OPPORTUNITY**

**ADMINISTRATOR - INVERARY MANOR**

The County of Inverness Municipal Housing Corporation is seeking an Administrator. The Administrator shall provide direction, supervision, and coordination for the overall operation of Inverary Manor and assures the best possible care is provided to Residents. The role of Administrator is to manage the human, financial, and physical resources of the organization. The primary responsibility of this position is to ensure the provision of a high quality of care to Residents and to maintain a safe and healthy environment for Residents and staff in keeping with the Mission, Vision, Values, Standards, Policies and Procedures and Resident-Centered Care Philosophy of Inverary Manor, and in compliance with all governing regulations and standards for Long Term Care. This position reports to the Board of Directors.

**The ideal candidate will have:**

- Provide leadership and promote effective communication with the governing board, staff, Residents and the community.
- Effectively manage the organizations finances, including the preparation of annual operating and capital budgets.
- Utilize continuous quality improvement principles and evidence based decision-making processes to ensure delivery of quality care and services to Residents.
- Plan, direct and promote all operations as a strategic priority for Inverary Manor to maintain the safety and well-being of Residents, staff and visitors, at all times.
- Participate in strategic planning for Inverary Manor.
- Liaise with other partners in Continuing Care to source best practices and best serve and address the expectations of Residents and families.
- Direct the preparation of periodic financial statements by measuring the relevant business activities and financial position of the organization to ensure appropriate scrutiny and sound financial management.
- Develop and promote effective public relations.
- Ensure Compliance with Federal and Provincial Acts and regulations, and all contractual agreements.
- Provide direction, leadership, and/or participation on committees as required.

**Qualifications:**

- A minimum of a Baccalaureate Degree in a field of study relevant to the operation of a Nursing Home and five (5) years of relevant managerial experience.

To apply for this position, address a cover letter and resume to the Search Committee, in confidence to: jobs@invernesscounty.ca by **4:00pm on June 14th, 2019.**

168831

**EMPLOYMENT**

**EMPLOYMENT OPPORTUNITY**

**DIRECTOR OF INFRASTRUCTURE & EMERGENCY SERVICES**



The Municipality of the County of Inverness is seeking an individual with superior staff management, project & asset management and interpersonal relationship skills. The Director of Infrastructure & Emergency Services manages the day to day coordination of the municipal infrastructure and emergency services. The Director will support, lead and manage a team and provide effective guidance. The Director will be responsible for the planning, organization, direction and integration of the Municipality's emergency services, facilities, the operations and maintenance of, but not limited to, the municipal water distribution system, solid waste management, facilities maintenance, sewer and water hook-ups, municipal recycling and sidewalk maintenance. All the while ensuring compliance with all applicable legislated and regulatory requirements designed to protect the public's health and safety in the delivery of services by planning, coordinating and managing all municipal infrastructure in a manner that is consistent with the goal of delivering value in municipal services. The Director of Infrastructure & Emergency Services is responsible for accomplishing department objectives and goals within guidelines established by Municipal Council and the Chief Administrative Officer.

**The ideal candidate will have:**

- Minimum University degree in a related field (Planning, Business Management, Engineering, Geology, Municipal Administration, etc.) or an equivalent combination of education, other credentials and related experience.
- Minimum fifteen (15) years of staff management experience.
- Minimum fifteen (15) years of project management experience.
- Exceptional management skills to build, direct and monitor a team.
- Ability to develop short and long term business plans and programs for the department.
- Strong technical capabilities in water treatment and distribution, solid waste collection and disposal, recycling and maintenance.
- Experience developing and managing budgets.
- Knowledge of developing and maintaining an Emergency Measures Plan.
- Ensure conformance with all Federal and Provincial legislation and regulations.
- Abide by the occupational health and safety program to ensure compliance with legislative requirements of the municipality and workers' compensation legislation and regulations.
- Demonstrated effective management skills.
- Highly effective oral and written communication skills; excellent interpersonal skills.
- A valid driver's licence.
- Competency utilizing Microsoft Office Suite, particularly Word, Excel and Power Point.

To apply for this position, please forward a cover letter & resume in confidence to: jobs@invernesscounty.ca by **4:00pm on May 31, 2019.**

168366



**EMPLOYMENT OPPORTUNITY**

**Inverness County Trail Ambassador - 2 positions available**

The Municipality of the County of Inverness is looking for ambitious, energetic, and mature students to join the team as Trail Ambassador. The Trails Ambassador will provide guided hikes and education to both residents and visitors. The Great Trail will be highlighted, and Ambassadors will offer hikes that demonstrate the importance of leave no trace principals as well as eco hiking practices "Take Only Pictures, Leave Only Footprints". Hiking/Trail Biking is a social event as much as it is an outdoor adventure. The Trail Ambassadors will be the catalysts that make the event an experience. They do this through the energy they put into the trip. Not just the physical energy, but the social energy. Trail Ambassadors have strong social skills. They care about people and are sensitive to their needs and wellbeing of a hiking/cycling group. They are entertaining, engaging, and fun to be with.

**Required Skills:**

- Hike Nova Scotia Field Leader
- CAN Bike Training/ Sprockids Training
- First Aid
- Love and respect nature and the outdoors
- Adaptable, flexible and reliable
- Advanced knowledge of the natural history, flora and fauna of the area
- Social and outgoing with good public speaking skills
- Experience working with children and youth an asset
- Understanding of recycling practises
- Knowledgeable in Leave No Trace principles
- Bilingual (an asset)

Note: Candidates with some of the above noted and or other relevant certifications, as well as the appropriate wilderness leadership and risk management training and interpersonal skills who are willing to get the required certification will be considered.

Please send a copy of your resume along with a cover letter explaining why you are the perfect fit for the team to: jobs@invernesscounty.ca by **4:00pm on May 31th, 2019.**

168801



**EMPLOYMENT OPPORTUNITY**

**Inverness County Festival & Events Promotor(s) - 3 positions available**

Are you creative, have a passion for sport, recreation, and community festivals and events? Are you passionate about social media, content, and influencer marketing? Are you looking for the opportunity to dive into community engagement with Instagram and Facebook while exploring beautiful Inverness County? If so, we want to hear from you!

The Municipality of the County of Inverness's Recreation & Tourism Department is looking for outgoing, energetic, and mature students to join the Summer Festivals & Events Team! The team will have the exciting opportunity to travel throughout Inverness County to promote and market special events.

**The ideal candidate(s) must:**

- Possess a strong ability to communicate.
- Have experience with social media and graphic design and enjoy taking photographs.
- Demonstrate an energetic personality and be open to communicating exciting Inverness County summer events.
- Be organized, efficient, and detail-oriented.
- Have strong written and verbal communication skills, including the ability to create engaging and shareable social media content that aligns with the Canada's Musical Coast Brand.
- Be willing to work weekends and occasional evenings.
- Hold a valid driver's license and have access to a vehicle (travel expenses will be covered).

**Essential duties and responsibilities:**

- Research, produce, and implement a social media summer campaign, aimed at increasing online engagement and growing an audience.
- Supervise social media content by responding to comments and inquiries, as well as monitoring postings and activities made by followers.
- Travel to different Inverness County communities, attending events to post live content and capture media and photographs.
- Be our brand voice on social media.
- Other duties may be assigned.

Please send a copy of your resume along with a cover letter explaining why you are the perfect fit for the team to: jobs@invernesscounty.ca by **4:00pm on May 31th, 2019.**

168802

[www.porthawkesburyreporter.com](http://www.porthawkesburyreporter.com)

**NOTICE**



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**NOTICE TO RICHMOND RESIDENTS**

The Strait of Canso Super Corporation Limited (SCSCL) has been incorporated since February 1997, and since that time has been governed by a dedicated 13-member volunteer Board of Directors. The Board's current structure consists of nominees from the Shippers and Ship-Service Providers, Federal, Provincial and Municipal Government (non-elected members), as well as the local Chamber of Commerce.

Richmond Council invites applications for a nominee from the County to serve on the Board of the Strait Superport Corporation. Please forward applications by May 24, 2019, 4:00 p.m. and direct inquiries to:

YVONNE BOUDREAU  
MUNICIPALITY OF THE COUNTY OF RICHMOND  
2357 HWY 206  
ARICHAT, NS  
BOE 1A0  
yboudreau@richmondcounty.ca

168872

**FOR SALE**

**FOR SALE**

**270 Acre Woodlot**  
**\$50,000**

For more information visit  
[glen-waddell.com](http://glen-waddell.com)

**FOR RENT**



**Assisted living Apartment for Rent**

Richmond Villa in St. Peter's, Nova Scotia has a vacancy in one of its assisted living apartments. The apartment is one bedroom and includes the following:

- Heat/lights/hot water
- Individual parking
- One hour of housekeeping work per week
- One home cooked meal per day

For more information please contact:  
J Carson Samson, Chief Executive Officer  
Richmond Housing Corporation  
902-535-3030 Ext 222  
Carson.samson@richmondvilla.ca

168826

**NOTICE**



**2019 Spring Heavy Garbage Pickup Schedule**

**Residential Heavy Garbage Pickup Important Reminders:**

- Streets and roads will only be visited **ONCE**.
- No more than **20 ITEMS** per household. For example, an item could be a bag, box or appliance.
- Collectors **ARE NOT** responsible for cleaning up small debris that may remain following collection.
- Any material that has been placed curbside **AFTER** resident's regular collection day will not be collected.
- Items must be left curbside; no more than 1.0 feet from the road.
- It is recommended doors on a refrigerator and a deep freezer be removed and placed next to the refrigerator or deep freezer curbside.
- Residents **ARE RESPONSIBLE** for removing all items **not accepted** for heavy garbage collection from the curb.
- Fishing gear (ropes & netting) must be bagged.
- Material should be placed curbside **NO EARLIER THAN TWO DAY PRIOR** to resident's regular collection day.
- Material such as mattresses, couches, chairs need to be covered
- Staff will not remove items from trailers or trucks.
- Please **DO NOT** keep important or valuable items not intended for collection near your heavy garbage pile. **Items mistakenly taken during this collection are not the responsibility of the Public Works Department.**

**Items Not For Heavy Collection:**

- Any single item weighing greater than seventy-five (75lbs) pounds
- Vehicle tires or automobile parts. Used tires must be returned to a tire retailer for disposal.
- Televisions, computers and other electronics
- Paint is to be disposed of at the **ENVIRO-DEPOT**
- Clothing
- Leaf or Yard Waste
- Blue bags will **NOT** be collected during this week
- Material will be left if it is wet and/or placed curbside longer than 2 days prior to collection day
- Construction & Demolition materials – siding, windows, gyprock, shingles, etc.

**Garbage Collection Routes**

**Please Note Changes this season:**

- **Week of May 13<sup>th</sup> - Central Inverness**
- **Monday:** Inverness, Foot Cape, Broad Cove Banks Strathlorne
- **Tuesday:** Port Hood, Route 19 (Mabou to Judique North), Shore Road (Port Hood to Judique) West Mabou to Carmen Campbell's (Hunters Rd)
- **Wednesday:** Inverness to Dunvegan, East and West Lake Ainslie
- **Thursday:** Whycomagh, TCH to County line, Little Narrows Road, Whycomagh to Mabou, West Mabou Colindale, Black River
- **Friday:** Mabou, Mabou Harbour, Glencoe Station, Glencoe Mills, Mabou Ridge
- **Week of May 20<sup>th</sup> - South Inverness**
- **Monday:** Route 19 (Judique North to Creignish) Hillsdale, Centennial, Chisholm Rd. MacLean Rd., Route 19 (Creignish to Port Hastings) General Line. **Due to the Victoria Day Holiday, Monday's pickup will take place on Friday, May 24<sup>th</sup>.**
- **Tuesday:** Princeville, Long Stretch Rd., Pleasant Hill, Charles MacLean Rd. Route (Cleveland to Port Hawkesbury), S.S. River Denys, Crandall Rd., West Bay Rd.
- **Wednesday:** Port Hastings, TCH (Port Hastings to Orangedale Rd.) MacIntyre Mtn. Rd.
- **Thursday:** West Bay, Marble Mtn., Orangedale, Alba
- **Week of May 27<sup>th</sup> - North Inverness**
- **Monday:** Shore Road, Margaree Harbour-Dunvegan-Margaree Forks, S.W. Margaree to Scotsville
- **Tuesday:** Margaree Forks to County Line, Egypt Rd. Margaree Valley, Margaree Center Big Interval
- **Wednesday:** Chêtiacamp Island, Grand Étang, St.-Joseph-du-Moine, Belle Cote, E. Margaree
- **Thursday:** Petit Étang, Belle Marche, Plateau
- **Friday:** Chêtiacamp, Pleasant Bay

For more information, please call 902-787-3503

**Online Classifieds**

For classified information contact Nicole Fawcett

**IN PERSON** at 2 MacLean Court, Port Hawkesbury

**BY PHONE:** 902.625.3300

**BY FAX:** 902.625.1701

**EMAIL:** nicolefawcett@porthawkesburyreporter.com

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