

NOTICE

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

**NOVA SCOTIA HERITAGE DAY
Beech Hill Solid Waste Resource Management Facility
Garbage, Organic & Recyclables Collection**

The Beech Hill Solid Waste Resource Management Facility located at 1356 Beech Hill Road will be closed on Monday, February 18, 2019 for Nova Scotia Heritage Day.

Garbage, Organics and Recyclables will be collected as usual on Nova Scotia Heritage Day.

Daryl Myers
Director of Public Works

163941

EMPLOYMENT



**Is Hiring a
Sales Consultant**

Port Honda is looking to expand and we are in search of an enthusiastic outgoing individual to join our Sales Team.

Experience an asset but not necessary.

Please send Resume to

glen.t@porthonda.ca

Apply in person with resume or call

Glen Touesnard at **902-625-2700**

164151

EMPLOYMENT

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

**Physical Activity Coordinator
(Term Position, April 2019 – April 2020)**

The Recreation Department for the Municipality of the County of Antigonish is seeking applications for a Physical Activity Coordinator.

The Physical Activity Coordinator is a full time position with a one year term reporting directly to the Recreation Director. The successful applicant, as part of a team will be responsible for achieving the goals set out in the recreation and physical activity plan by implementing the diverse actions detailed within the plan. The plan aligns with the following five goals: Active Living; Inclusion and Access; Connecting People and Nature; Supportive Environments; Recreation Capacity.

The successful applicant must hold a University degree in Recreation or related field; ensure a minimum of two years related experience; ensure experience in creating and managing budgets; have superior communication skills and the ability to work independently and as part of a team.

Applications for this position, clearly marked "**Physical Activity Coordinator**" will be accepted by the undersigned until Friday, March 01, 2019 at 12:00 noon.

Marlene Melanson,
Recreation Director 285 Beech Hill Road,
Beech Hill, NS, B2G 0B4
or by email to:

marlene.melanson@antigonishcounty.ns.ca

164135

INVERNESS COUNTY HOME SUPPORT SOCIETY



JOB POSTING: Field Supervisor/Scheduler

6 month term position, full time hours

LOCATION: Port Hood

CLOSING DATE: March 8, 2019

POSITION SCOPE:

Inverness County Home Support Society (ICHSS) is a private not-for-profit incorporated Agency with a mission to provide excellence in the delivery of Home Support Services throughout the County of Inverness. ICHSS delivers services on behalf of the Nova Scotia Continuing Care Program.

Inverness County Home Support Society is requesting applications for a Field Supervisor/Scheduler. This position will be a 6-month term position with an option for renewal at the end of the term.

The Field Supervisor/Scheduler is responsible for the coordination and supervision of the delivery of services to clients which have been authorized by the Continuing Care Branch of the Nova Scotia Health Authority. In carrying out the duties of this position, the Field Supervisor works in close collaboration with the Agency Director, RN Supervisors, Schedulers, CCAs, clients, and caregivers and all other members of the Continuing Care Team. The Field Supervisor/Scheduler is responsible for all day-day changes, relating to staff and client scheduling, ensuring all clients are scheduled according to their authorized service. He or she is responsible for effective and timely communication to staff, and clients and their families reflecting on-going changes to meet both client and staff needs. The Field Supervisor/Scheduler completes in-home supervisions and performance evaluations for designated staff.

He or she works collaboratively with RN Supervisors and Care Coordinators to address client issues and provides feedback concerning changes. The Field Supervisor/Scheduler plays a role to ensure contracted services are engaged in accordance with terms outlined in the care plan. Responsible for the duties associated with the maintaining accurate client and staff information in the scheduling software system.

QUALIFICATIONS:

The successful candidate must be innovative, well organized, self-motivated and a team player. You must have demonstrated ability to multi-task, meet deadlines and have a strong attention to detail. You must also have strong interpersonal skills to build and maintain relationships with all members of the management team and staff, as well as clients, caregivers and other members of the Continuing Care Team. Knowledge of the Nova Scotia Continuing Care Program and experience in a similar role is an asset.

Preference will be given to those with work experience in a supervisory role as well as related experience in the health care field.

Please apply in writing, send your resume to:

Inverness County Home Support Society
Angie MacEachern, Agency Director
P.O. Box 100
Port Hood, N.S.
B0E 2W0
or Fax (902)-787-2626
or email: amaceachern@ichss.ca

Only candidates that meet the above requirements and are selected for an interview shall be notified.

164074



**Online
Classifieds**

For classified information contact
Nicole Fawcett

IN PERSON at 2 MacLean Court,
Port Hawkesbury

BY PHONE: 902.625.3300

BY FAX: 902.625.1701

EMAIL: nicolefawcett@porthawkes-
buryreporter.com

Contact us today for classified adver-
tising rates and for more information