

the Reporter ONLINE CLASSIFIEDS THE STRAIT AREA NEWS

FOR SALE 270 Acre Woodlot \$50,000 For more information visit glen-waddell.com

A part of your community The Reporter porthawkesburyreporter.com

See What Unfolds FREELANCE JOURNALISTS Are you passionate about your community?

EMPLOYMENT OPPORTUNITIES CANADA'S MUSICAL COAST

PROCUREMENT SPECIALIST: Full-time, 1 year contract Type: A procurement specialist is responsible for evaluating suppliers in order to find the best pricing possible for goods and services that are required for the Municipality.

Brief Job Description • Compares prices amongst various vendors in order to make sound purchasing decisions • Works within a given budget to purchase required goods and services

Requirements • Possess strong negotiation and communication skills • Is timely in following up on contracts and checking on backordered items

MANAGER OF RECREATION: Full-time, permanent Recognizing the importance of recreation to residents of rural communities, the Municipality is looking to attract a dynamic and accomplished professional as its Manager of Recreation.

Requirements • University degree in Recreation Administration or Leisure Services or a related discipline as well as a minimum of five (5) years' experience in the supervision of recreation staff

CASUAL LABOURER The Municipality of the County of Inverness is currently looking to fill the position of a Casual Labourer. The position will report to the Public Works Supervisor.

Brief Job Description • Perform duties in compliance with all municipal, provincial, and federal regulations and organizational policies • Safety conscious • Perform daily maintenance and safety checks of equipment

Requirements • Traffic Control Certification, and/or Class 5 or higher valid Driver's License would be considered an asset but not necessary for the position.

CASUAL LABOURER The Municipality of the County of Inverness is currently looking to fill the position of a Casual Labourer. The position will report to the Public Works Supervisor.

Brief Job Description • Perform duties in compliance with all municipal, provincial, and federal regulations and organizational policies • Safety conscious • Perform daily maintenance and safety checks of equipment

Requirements • Traffic Control Certification, and/or Class 5 or higher valid Driver's License would be considered an asset but not necessary for the position.

FILE CLERKS (2 POSITIONS): 1 year contract The Municipality of the County of Inverness has 2 openings for file clerks - digital archivists to perform file management and maintenance.

Brief Job Description • Sorting documents alphabetically/ chronologically and/or according to content, dates, dept. etc. • Scanning, maintaining, and entering information into databases

Requirements • Excellent organizational skills • Great attention to detail • Knowledge of filing systems

HUMAN RESOURCE SPECIALIST: Full-time, 2 year contract To maintain and enhance the Municipality's human resources by planning, implementing, and evaluating human resource policies, programs, and practices.

Brief Job Description • Maintain the work structure by updating job requirements and job descriptions for all positions • Maintains organization staff by establishing a recruiting, testing, and interviewing program

Requirements • Bachelor's degree or equivalent work experience in Human Resources, Organizational Development, Labour Relations or Business

Supervisor of Water and Waste Water Operations: Full-time, permanent Job Description The Municipality of the County of Inverness currently has an opening for a Supervisor of Water/Wastewater Operations.

Requirements • Both Water Distribution and Water Treatment (Level II) • Proven supervisory/leadership experience • Effective interpersonal skills in dealing with staff, peers, council and the general public

Casual Class 3 Driver The Municipality of the County of Inverness is currently looking to fill the position of a Casual Class 3 Driver with Air Brake Endorsement or Higher.

Job Description • Operate Trucks and other equipment in a safe and appropriate manner • Perform daily maintenance and safety checks of equipment

Water and Waste Water Operator Type: (2) Full-time, permanent The Municipality of the County of Inverness currently has openings for Water/Wastewater Operators.

Job Description • Perform all chemical treatments in order to comply with NSE regulations. • Perform all preventative maintenance on water mechanical equipment, treatment and distribution systems.

Requirements • Proven knowledge of water and wastewater operator level 1 certification, operator in training, a trade in a related field, or industry related training courses.

OHs (Occupational Health and Safety) Specialist: Full-time, 2 year contract The role of the OHS specialist is to facilitate compliance with occupational health and safety (OHS) guidelines.

Brief Job Description • Support the development of OHS policies and programs • Advise and instruct on various safety-related topics (noise levels, use of machinery etc.)

Requirements • Proven experience as a safety officer • In-depth knowledge of legislation (e.g. OHS) and procedures • Knowledge of potentially hazardous materials or practices

Special Projects Facilitator: Full-time, permanent The role of the Special Projects Facilitator will be to work with community groups within the Municipality of the County of Inverness to identify project funding sources

Brief Job Description • Awareness and familiarization with funding, and operational concerns of community groups and organizations • Knowledge of relevant current and upcoming funding opportunities

Requirements • University college degree/diploma in a related discipline (e.g. Business, Finance, Accounting) • Excellent communication (oral and written) and presentation skills

CANADA'S MUSICAL COAST EMPLOYMENT OPPORTUNITIES

TAX SALE JULY 6th, 2018

Pursuant to Part VI of the Municipal Government Act (MGA) of Nova Scotia, take notice that the following mentioned lands situated in the Municipality of the County of Inverness will be sold for arrears of rates, taxes, interest and expenses as set forth below on July 6th, 2018 at 10:00am at 375 Main Street, Port Hood, NS unless amounts are respectively paid before that date and time.

Table with columns: UEN, AAN, PID, Name, Location, Total, Redeemable. Lists 42 properties for sale, including Lot 1, Lot 2, Lot 3, etc.

A description of the above noted properties may be viewed at the Tax Office, 1st Floor, Municipal Building, 375 Main Street, Port Hood, by contacting Beverly Macdonald or Roy MacLean at (902) 787-3510.

NOTICE SCHEDULE OF LANDS

Notice is hereby given that the following lands situated in the Municipality of the County of Richmond, assessed to the Municipal Government Act, part VI (6), for arrears, rates, taxes, interest and expenses. Time of sale will be at 10 a.m. on Friday, the 13th day of July, 2018, at the Municipal Office, Arichat, Nova Scotia, unless all charges are paid at the Municipal Tax Office on or before said date.

Don Marchand, Tax Collector

Table with columns: District #, Property #, Assessed to, Land, Location, Taxes, Misc. Expenses, HST, TOTAL. Lists 42 districts and properties for sale, including District #1, District #2, etc.

TERMS AS FOLLOWS: Cash, money order, lawyer's trust cheque, or certified cheque for the amount outstanding on account immediately at time of sale. Richmond, P.O. Box 120, Arichat, NS, B0E 1A0, 902-226-3975. The Municipality of the County of Richmond assumes no responsibility or guarantee of title.

the Reporter THE STRAIT AREA NEWS www.porthawkesburyreporter.com